



**Assistance League of Salt Lake City
CHAPTER MEETING
VIA VIDEO AND TELECONFERENCE
SEPTEMBER 21, 2020
MINUTES**

Presiding: **Linda Stimpson**, President
Recording Secretary, **Alisa Parks**
Parliamentarian, **Carol Coulter**

ANNOUNCEMENT: With concern for the health and safety of our membership, and taking into account Governor Herbert's Coronavirus guidelines, the Salt Lake Assistance League Chapter meeting was held by video and teleconference calls.

Conference Call Host: **Barbara Engen**, Technology Chairman

- Confirmed video and teleconference attendees.
- Noted Teleconference is being recorded.

President, **Linda Stimpson** called the meeting to order at 10:07 a.m.

Introduction of New Members/Guests

- **Linda** stated a Nova Orientation meeting will be held Friday, September 25th at 1:00 pm.

Officers' Reports

Recording Secretary, **Alisa Parks**

- Minutes from the August 17, 2020, Regular Meeting have been read and approved. They are posted on the Chapter House bulletin board and ALSLC Web site.

President, **Linda Stimpson** – **Comments**

- Nominating Committee selections need to be made this month. The Board elected **Alisa Parks** and **Randi Sager** as Board-delegates and **Antonia White** as an alternate. Recording Secretary **Alisa Parks** will call the first meeting to order as well as serve on the committee. Electronic meetings are now permitted.
- Three member-delegates and one alternate need to be selected from the membership. From nominations received in response to the Constant Contact request, **Debra Wilkerson** agreed to serve. This means three more members (two delegates and one alternate) need to step forward or be selected. If more than three are nominated, an electronic vote will be held following the meeting. Members should review their directories to nominate someone, confirmation of their willingness to serve will be needed.

Nominations were called for by **Linda Stimpson**, and the following people were nominated and agreed to serve on the Nominating Committee: **Mary Black, Marilyn Hildebrand, and Trish Oba.**

Ranae Pierce made the following motion, with a second by **Barb Slater.**

MOTION: I move we Close nominations and elect these members to serve on the 2020-2021 Nominating Committee.

MOTION Passed

- National Assistance League's Annual Meeting was held September 14, 2020. Four motions were presented to the 214 delegates in attendance. All motions passed:
 1. Motion 1 removed limitations to holding mail or electronic meetings.
 2. Motion 2 changed the National Board of Directors governing model to a governance model that includes at-large positions and reduces the size of the Board to not fewer than 12 nor more than 30.
 3. Motion 3 changed National Board term limits: "Officers or directors, except the President and President-Elect, shall not be eligible to serve on the Board for more than six (6) consecutive years, but shall be eligible to return to Board service after a minimum of one (1) board year has elapsed."
 4. In response to a chapter's request, motion 4 added the phrase "an/or community service" following philanthropic work to National's Articles of Incorporation but does not require chapters to change their Articles of Incorporation.

- Circle Fund Campaign – National Assistance League's only fundraiser campaign, called Circle Fund, is underway. A message about an opportunity to support this fundraiser and get a Circle Pin will be sent via Constant Contact.

President-Elect, **Heidi Makowski** – Report

- Thrift Shop - New Bolsters installed on the light poles in parking lot. Currently doors are being left open to aid air circulation, but with cooler temperatures the doors can't be left open. New Air Filtration options are being researched.

1st V.P. Philanthropic Programs, **Barb Slater** - Report

- OSB Update - Due to COVID-19 few outside volunteers will be used this year. Bagging will be by pre-registration this year on Tuesday, Wednesday, and Thursday. More information will come to members from OSB regarding signing up to bag. Drivers are needed to drop bags at schools, contact, Barb Slater.
- OHT Update - 24 new referrals from schools for dental assistance.
- Brighter Tomorrows - 4 clients served at Thrift Store in August. Two new agencies; Odyssey House and Valley Behavioral Health/Forensics Unit, have signed agreements with Brighter tomorrows since June.

2nd V.P. Resource Development, **Geri Mineau** – No update

3rd V.P. Membership, **Ana Facelli** – Report

- Picnic in Canyon Rim Park September 28, 2020. Members who registered to go will be called if the event is cancelled due to bad weather. Undistributed Directories and the Protected Persons Behavioral and Reporting Policy will be handed out at the picnic.

4th V.P. Communications, **Valerie Mercer** – No update

Treasurer, **Jackie Daniels** - Report

Review of financial statements as of August 31, 2020.

	<u>Current Year</u>	<u>Prior Year</u>
Total YTD Ordinary Revenue as of 08/31/2020	\$ 222,417	\$ 205,851
Total YTD Expense as of 08/31/2020	\$ 354,594	\$ 425,290
Net Ordinary Income	(\$132,177)	(\$219,439)
Thrift Shop Income for 08/31/2020	\$ 88,223	\$ 150,601
Thrift Shop Income for August	\$ 37,802	\$ 58,499
Total Cash in Bank Accounts as of 08/31/20	\$597,076	\$571,772
Total Invested Assets as of 08/31/20	\$443,969	\$405,822

Our Revenue looks good by comparison to last year because we received two large grants of \$50,000 each at the beginning of the year. Income from grants is \$129,975 or 58% of income. The Thrift Shop provided another 40% of income and other Donations and Dues made up the remainder.

Standing Committee Reports

Bylaws, **Shireen Mooers**, Chairman - Report

MOTION: I move to amend Standing Rules. Add to Article 1. Membership, Section 1.06, Member Information form and New Member Orientation (d) Members who are required to pass a name-based search are identified in the chapter Name-Based Search Adoption Agreement. The chapter will pay costs related to background checks for those of whom it is required.

MOTION PASSED

MOTION: I move to amend Standing Rules. Insert Article 7. Community Volunteer and add

7.01 (a) Orientation. Community Volunteers shall be oriented to their area of service by a Member Volunteer or Employee.

(b) Supervision. Community Volunteers shall perform service under the direct supervision of a Member Volunteer or Employee.

7.02 (a) Polices.

(1) Community Volunteer service shall be conducted pursuant to current Assistance League® of Salt Lake City Protected Persons Behavioral and Reporting Policy.

(2) A name-based search (background check) shall not be required of Community Volunteers.

MOTION PASSED

Thrift Shop, **LynnMarie Cooper**, Chairman - Report

- Thrift Shop Update - Online Volgistics shift scheduling training is being scheduled for the end of September and 1st of October. Shifts will continue to be 12 – 4 through May 2021. More volunteers are needed to fill shifts, and flexibility in length of shift is possible. Contact **LynnMarie**.

Technology, **Barbara Engen**, Chairman - Report

- Online training for Volgistics was provided and is available.
- Contact **Shari Murray** if you need help with your online login.
- **John Sager** will be sending “Tech Tips” to members via email.

Education, **Lynda Larsen**, Chairman – Report

- October 26,2020 - WitchFest outing at Gardner Village, more information to come.

Strategic Planning, **Ranae Pierce**, Chairman – No Update

Assisteens, **Randi Sager**, Chapter/Auxiliary Liaison – No Report

- All Assisteens’ meetings will be on the second Wednesday of the month from 6 – 8 pm. at the Chapter House. A limit of 30 Assisteens at each meeting, with social distancing and face masks will be required due to Covid19.

Consociates, **Antonia White**, Chairman – No Update

Unfinished Business - None

New Business – Feedback on today’s meeting including video option was requested. Attendees reported echo and tunnel sounds, hard to hear. As a result, **Linda Stimpson** said it was likely that next month’s meeting will be an audio teleconference only.

Announcements - None

Adjournment: 10:52

Alisa Parks, Recording Secretary Date

Linda Stimpson, President Date

MOTIONS
Actions of the Board
Consent Agenda Passed Board September 17, 2020
No Member Vote Needed

From Treasurer and Finance Committee, Jackie Daniels

1. **MOTION: I move to authorize automatic withdrawals from Chase Bank by the following additional vendor, Volgistics, Inc.**
2. **MOTION: I move to revise Finance Policies to amend IV. Dues, C.:**
After “Dues” delete “shall not be refunded.”
After “Dues” add “are nonrefundable, except as deemed necessary after a failed background check.”
Rationale: Necessitated by adoption of Name-Based Search Policy, and newly recommended wording in Standing Rule 6.06 Finance (2020 national template revisions).
3. **MOTION: I move to revise Finance Policies to amend VIII. Conflict of Interest Policy, A:**
Delete “All members shall annually sign the Conflict of Interest Policy.”
Add “Every member shall have a signed Conflict of Interest Policy form on file and disclose any conflict of interest to the Board.”
Rationale: We currently require the Board only to submit signed forms annually. This change is consistent with Standing Rule 1.07 and clarifies that disclosure is required to the Board.

From Bylaws Committee:

4. **MOTION: I move the Board accept required Bylaws Revised 2020 template changes:**
9.03 Conduct of Meetings. Members of governing bodies and committees ~~except the Nominating Committee,~~ may participate in a meeting through electronic means,”
Rationale: Nominating Committee is now allowed to meet electronically.
5. **MOTION: I move to approve the Technology Chairman Job Description Revised September 2020.**
Rationale: Job description outlines duties for this new Board position.
6. **MOTION: I move to approve the Fourth Vice President - Communications Job Description Revised September 2020.**
Rationale: Updates were needed due to creation of a Technology Chairman position and transfer of duties to that committee.

MOTIONS

Passed Board September 17, 2020
No Member Vote Needed

From Special Committee

MOTION: I move the Board instruct the Ad Hoc Committee integrating Education into Membership to move towards merging the Education and Membership Committees, with assistance of the Bylaws Committee.

MOTION AMENDED

MOTION: I move to amend the motion instructing work towards merging the Education and Membership Committees. After “work towards,” insert “potentially” before “merge the Education and Membership Committees.”

MOTION PASSED

MOTION: I move the Board Instruct the Ad Hoc Committee integrating Education into Membership to work towards potentially merging the Education and Membership Committees, with assistance of the Bylaws Committee.

MOTION PASSED

MOTIONS

Passed Board September 17, 2020
Member Vote Needed September 21, 2020

From Bylaws Committee

MOTION: I move to amend Standing Rules. Add to Article 1. Membership, Section 1.06, Member Information Form and New Member Orientation

(d) Members who are required to pass a name-based search are identified in the chapter Name-Based Search Adoption Agreement. The chapter will pay costs related to background checks for those of whom it is required.

Rationale: Our national organization recommends we clarify who pays for background checks, necessitated by our recent adoption of the Name-Based Search Adoption Agreement.

MOTION PASSED

MOTION: I move to amend Standing Rules. Insert Article 7. Community Volunteer, and add

7.01 (a) Orientation. Community Volunteers shall be oriented to their area of service by a Member Volunteer or Employee.

(b) Supervision. Community Volunteers shall perform service under the direct supervision of a Member Volunteer or Employee.

7.02 (a) Policies.

(1) Community Volunteer service shall be conducted pursuant to current Assistance League® of Salt Lake City Protected Persons Behavioral and Reporting Policy.

(2) A name-based search (background check) shall not be required of Community Volunteers.

Rationale: National organization recommends we clarify if background checks are required of chapter Community Volunteers. Community Volunteers will not be required to sign the Protected Persons Behavioral and Reporting Policy.

MOTION PASSED

Chapter Calendar as of September 21, 2020

September 2020

28th Canyon Rim Picnic in the Park (box lunches with training)

October 2020

15th Board Meeting 10:00 a.m. Chapter House

19th Regular Meeting 10:00 a.m. Chapter House

November 2020

12th Board Meeting 10:00 a.m. Chapter House

16th Regular Meeting 10:00 a.m. Chapter House

December 2020

No Board or Chapter Meeting Scheduled

9th Holiday Luncheon Cottonwood Country Club

January 2021

21st Board Meeting 10:00 a.m. Chapter House

25th Regular Meeting 10:00 a.m. TBD

February 2021

18th Board Meeting 10:00 a.m. Chapter House

22nd Regular Meeting 10:00 a.m. TBD

March 2021

11th Board Meeting 10:00 a.m. Chapter House

15th Regular Meeting 10:00 a.m. TBD

April 2021

15th Board Meeting 10:00 a.m. Chapter House

19th Regular Meeting 10:00 a.m. TBD

May 2021

1st Karen S. Johnson Woman of Distinction Luncheon Cottonwood Country Club

13th Joint Board Meeting 10:00 a.m. TBD

17th Annual Meeting 10:00 a.m. TBD