



**Assistance League of Salt Lake City  
CHAPTER MEETING  
VIA TELECONFERENCE at 351-888-7501  
October 19, 2020  
MINUTES**

Presiding: **Linda Stimpson**, President  
Recording Secretary, **Alisa Parks**  
Parliamentarian, **Carol Coulter**

**ANNOUNCEMENT:** With concern for the health and safety of our membership, and taking into account Governor Herbert's Coronavirus guidelines, the Salt Lake Assistance League Chapter meeting was held by teleconference calls.

Conference Call Host: **Barbara Engen**, Technology Chairman

- Confirmed video and teleconference attendees.
- Noted Teleconference is being recorded.

President, **Linda Stimpson** called the meeting to order at 10:04 a.m.

**Introduction of New Members/Guests**

- **Linda** welcomed **Karen Barnes** as a new member

**Officers' Reports**

Recording Secretary, **Alisa Parks**

- Minutes from the September 21, 2020, Regular Meeting have been read and approved. They are posted on the Chapter House bulletin board and ALSLC website.

President, **Linda Stimpson – Comments**

- The Board voted to cancel the holiday party scheduled for December 14, 2020, at the Cottonwood Country Club.

President-Elect, **Heidi Makowski – Report**

- House Operations update and motion to spend capital budget for ionization equipment.

**MOTION: I move to approve a capital building expenditure not to exceed \$10,000 for an iWave purifying system to be installed in the seven existing HVAC units on the roofs of the Thrift Shop and Chapter House.**

- Rationale: Covid -19 is an airborne transmitted disease. By installing an ionization system that kills mold, bacteria, and viruses in our HVAC system, we are creating a safer environment for our volunteers, guests, and shoppers.

**MOTION PASSED.**

1<sup>st</sup> V.P. Philanthropic Programs, **Barb Slater** - Report

- OSB Update – Due to Covid 19 there will be no Old Navy events this year. Volunteers have assembled 2200 bags, but more baggers are still needed.
- OHT Update - Referrals from schools for dental assistance are still coming in.

2<sup>nd</sup> V.P. Resource Development, **Geri Mineau** – Report

- Annual Appeal mailing is delayed due to so many political ads being sent via USPS.

3<sup>rd</sup> V.P. Membership, **Ana Facelli** – No Report

4<sup>th</sup> V.P. Communications, **Valerie Mercer** – No update

Treasurer, **Jackie Daniels** – Report Filed

*Regular Meeting Request: financial update.*

	<u>Current Year</u>	<u>Prior Year</u>
Total YTD Ordinary Revenue through 09/30/20	\$ 276,169	\$ 271,349
Total YTD Expense through 09/30/20	\$ 422,061	\$ 500,843
Net Ordinary Income	(\$145,892)	(\$229,494)
Thrift Shop Income for 06/01/2020 – 09/30/20	\$ 131,320	\$ 208,826
Thrift Shop Income for September	\$ 43,097	\$ 58,226
Total Cash in Bank Accounts as of 09/30/20	\$ 584,591	\$ 550,569
Total Invested Assets as of 09/30/20*	\$ 435,447	\$ 412,016

\* Over the last 12 months our invested assets have been valued at less than \$363,000 and as high as \$444,000

### Standing Committee Reports

Bylaws, **Shireen Mooers** – Report

**MOTION: I move to amend Bylaws Article 5 Nominations and Elections, Section 5.01 Nominating Committee: Delete “This committee shall meet in person.”**

Rationale: Necessary due to June 2020 National template change allowing nominating committee to meet electronically.

Bylaws 5.01 will read:

**5.01 Nominating Committee.** In September, the Nominating Committee shall be elected. Two (2) members and one (1) alternate shall be elected by and from the Board and three (3) members and one (1) alternate elected by and from the voting membership. The Chairman and Vice-Chairman shall be elected by and from the Nominating Committee. No member shall be eligible to serve two (2) consecutive years. The Recording Secretary shall call the first meeting of the Nominating Committee. ~~This committee shall meet in person.~~

Passed Board 10-15-2020, Placed on the floor 10-19-2020, Members Vote 11-16-2020

**MOTION: I move to amend Standing Rules Article 3. Committees, Section 3.04 Job Descriptions; After “submit updated job descriptions to” delete “the Education Committee” and insert “the Bylaws Committee”. After “job descriptions shall be”, delete “reviewed by the Bylaws Committee”.**

Rationale: It is more efficient, less redundant, to have one Committee review job descriptions. Job descriptions will still be approved by the Board (required by National June 2020 SR template).

Standing Rules Article 3. Committees.

Section 3.04 will read:

**3.04 Job Descriptions.** Committee chairmen and chairs shall review and submit updated job descriptions to ~~the Education Committee~~ **the Bylaws Committee** annually. New and updated job descriptions shall be ~~reviewed by the Bylaws Committee~~ and approved by the Board.

Passed Board 10-15-2020, Members Vote 10-19-2020.

**MOTION PASSED UNANIMOUSLY**

**MOTION: I move to amend Bylaws Article 8 Standing and Special Committees, Section 8.02 Elective Standing Committees, (e) Education; delete “and review and update job descriptions.”**

Rationale: It is more efficient, less redundant, to have one committee review job descriptions.

8.02 to read:

**8.02 Elective Standing Committees.**

**(e) Education.** The Education Chairman shall be Chairman of this committee. This committee shall be composed of Nova Orientation Chair, Chapter Newsletter Editor, Third Vice President/Membership, Mentor Chair, and members as deemed necessary to establish training and education programs for the Board, committee Chairs, and chapter members including new voting members; prepare and distribute the chapter newsletter; ~~and~~ maintain a resource library. ~~and review and update job descriptions.~~

Passed Board 10-15-2020, Placed on the floor 10-19-2020, Members Vote 11-16-2020

**MOTION: I move to amend Bylaws Article 8 Standing and Special Committees, Section 8.02 Elective Standing Committees, (g) Bylaws; add “and review and update job descriptions;”**

Rationale: More efficient, less redundant to have one committee review job descriptions.

8.02 to read:

**8.02 Elective Standing Committees.**

**(g) Bylaws.** The Bylaws Chairman shall be Chairman of this committee. This committee shall be composed of the Parliamentarian, and members as deemed necessary to amend chapter bylaws, standing rules, and policies as directed by the Board and membership; ~~and~~ maintain chapter bylaws in conformity with bylaws of National Assistance League; ~~and~~ review and update job descriptions.

Passed Board 10-15-2020, Placed on the Floor 10-19-2020, Members Vote 11-16-2020

Thrift Shop, **LynnMarie Cooper**, Chairman – Report

- A representative from the Salt Lake Chamber of Commerce visited and was impressed by our Safety Protocols at the Thrift Shop. LynnMarie was informed we would be included as an approved business in their “Stay Safe Stay Open” program. Training for Volgistics, which is now being used to schedule Thrift Shop shifts online, will be held in person November 6, 9 or 10.

Technology, **Barbara Engen**, Chairman – Report

- To use Volgistics site you need ALSLC login information. Contact Shari Murray if you need assistance.
- We have 299 followers on Social Media, Instagram is AL\_SLC.

Education, **Lynda Larsen**, Chairman – Report

- October 26, 2020 WitchFest outing at Gardner Village, meet at 11:00. This is mostly outdoors but please wear a mask and social distance.

Strategic Planning, **Ranae Pierce**, Chairman – No Update

Assisteens, **Randi Sager**, Chapter/Auxiliary Liaison –

- Assisteens' October meeting was cancelled as a cautionary move due to the uptick in COVID-19 cases.

Consociates, **Antonia White**, Chairman –

- Consociates continue to meet via Zoom.
- For September we assembled and delivered 100 Baby Bundles and 50 Assault Survivor Kits.
- Please remember to save the date for our Woman of Distinction event on May 1, 2021, to be held at the Cottonwood Country Club.

**Unfinished Business - None**

**New Business – Alisa Parks**, Chair of Nominating Committee

The committee is meeting via Teleconference. Members are asked to nominate themselves or another member to serve on the 2021-2022 Board. Information regarding the process will be published prior to the November 16, 2020, meeting. Questions should be directed to Alisa Parks, Nominating Committee Chair, or the other committee members: Mary Black, Marilyn Hildebrand, Trish Oba, Randi Sager, Antonia White, and Debra Wilkerson.

**Announcements - None**

**Adjournment 10:41**

\_\_\_\_\_  
Alisa Parks, Recording Secretary      Date

\_\_\_\_\_  
Linda Stimpson, President      Date

## MOTIONS

### Actions of the Board

Passed Board October 15, 2020

No Member Vote Needed

**MOTION: I move the 2020 holiday party scheduled for December 14, 2020, at the Cottonwood Country Club be cancelled.**

Rationale: Group size and safety is an ongoing issue due to COVID-19.

Motion made by Val Mercer, seconded by Shireen Mooers.

**MOTION: I move to reconsider the term limits motion to amend Bylaws Article 4, Section 4.05 passed by the Board 8-13-2020 stating “No member shall be eligible to serve more than four (4) consecutive terms.”**

Rationale: To allow discussion on the motion again.

Motion made by Shireen Mooers, seconded by Barbara Engen.

**MOTION: I move to rescind the motion amending Bylaws Article 4, Section 4.05, that passed the Board 8-13-2020 stating “No member shall be eligible to serve more than four (4) consecutive terms.**

Rationale: A focus group reporting to Bylaws Committee has another solution to allow for more than two consecutive terms to be served in the infrequent event a successor cannot be found.

Motion made by Val Mercer, seconded by Shireen Mooers.

**MOTION: I move to postpone discussion on term limits until the November Board meeting.**

Motion made by LynnMarie Cooper, seconded by Ranae Pierce.

## MOTIONS

Passed Board October 15, 2020

Members Voted October 19, 2020

### From House Operations

**MOTION: I move to approve a capital building expenditure not to exceed \$10,000 for an iWave purifying system to be installed in the seven existing HVAC units on the roofs of the Thrift Shop and Chapter House.**

Rationale: COVID-19 is an airborne transmitted disease. By installing an ionization system that kills mold, bacteria, and viruses in our HVAC system, we will create a safer environment for volunteers, guests and shoppers. Three bids for similar systems have been received: Comfort Systems \$8,250; Holbrook Services \$7,920; and MSS \$9,023. House Operations will decide on the best option.

**MOTION PASSED.**

### From Bylaws:

**MOTION: I move to amend Standing Rules Article 3. Committees, Section 3.04 Job Descriptions; After “submit updated job descriptions to” delete “the Education Committee” and insert “the Bylaws Committee”. After “job descriptions shall be”, delete “reviewed by the Bylaws Committee”.**

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**MOTION PASSED UNANIMOUSLY**

**MOTIONS PLACED ON THE FLOOR**

Passed Board October 15, 2020

Placed on the Floor October 19, 2020

Member Vote Needed November 16, 2020

**MOTION: I move to amend Bylaws Article 5 Nominations and Elections, Section 5.01 Nominating Committee: Delete “This committee shall meet in person.”**

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### **Chapter Calendar as of October 19, 2020**

#### **October 2020**

28<sup>th</sup> Consociates via Zoom – Contact Antonia White for link

#### **November 2020**

11<sup>th</sup> Assisteens Governing Body 6:00 p.m. Kim Shemwell's House

12<sup>th</sup> Board Meeting 10:00 a.m. Chapter House

16<sup>th</sup> Regular Meeting 10:00 a.m. via teleconference

18<sup>th</sup> Consociates 6:00 p.m. via Zoom – Contact Antonia White for link

#### **December 2020**

No Board, Chapter, Assisteens or Consociates Meetings Scheduled

#### **January 2021**

13<sup>th</sup> Assisteens 6:00 p.m. Chapter House (tentative depending on COVID-19 risk level)

21<sup>st</sup> Board Meeting 10:00 a.m. Chapter House

25<sup>th</sup> Regular Meeting 10:00 a.m. via teleconference

27<sup>th</sup> Consociates 6:00 p.m. via Zoom – Contact Antonia White for link

#### **February 2021**

10<sup>th</sup> Assisteens 6:00 p.m. Chapter House (tentative depending on COVID-19 risk level)

18<sup>th</sup> Board Meeting 10:00 a.m. Chapter House

22<sup>nd</sup> Regular Meeting 10:00 a.m. via teleconference

24<sup>th</sup> Consociates 6:00 p.m. via Zoom – Contact Antonia White for link

#### **March 2021**

10<sup>th</sup> Assisteens 6:00 p.m. Chapter House (tentative depending on COVID-19 risk level)

11<sup>th</sup> Board Meeting 10:00 a.m. Chapter House

15<sup>th</sup> Regular Meeting 10:00 a.m. via teleconference

24<sup>th</sup> Consociates 6:00 p.m. via Zoom – Contact Antonia White for link

#### **April 2021**

10<sup>th</sup> Assisteens 6:00 p.m. Chapter House (tentative depending on COVID-19 risk level)

15<sup>th</sup> Board Meeting 10:00 a.m. Chapter House

19<sup>th</sup> Regular Meeting 10:00 a.m. via teleconference

28<sup>th</sup> Consociates 6:00 p.m. via Zoom – Contact Antonia White for link