



REGULAR MEETING MINUTES

April 21, 2025
Programs Office

Presiding: President, **Liz Quealy**
Recording Secretary: **Billie Tolman**
Acting Parliamentarian: **Ranae Pierce**

Liz Quealy: Welcome and Call to Order

Recording Secretary: **Billie Tolman**

MOTION: I move to approve the minutes of March 17, 2025, Regular Meeting at the Uplift Programs Office.

PASSED

Act III Uplift Band performed a medley of songs from their program list.

Officers' Reports

1. **President, Liz Quealy – Reporting**

- It is important that all volunteer hours be submitted by May 31, 2025. Volunteer hours are used in grant requests and in the organization's Form 990 tax return.

2. **President- Elect, Carrie Drown – Larry Pike Reporting**

- New alarm keypads have been installed in the Programs Office near the back door to the kitchen and near the door from the outdoor ramp to the basement. However, the alarms are not functioning properly, so please do not use them. You will be notified via Constant Contact when the keypads are ready to use.

3. **1st VP, Philanthropic Programs, Merilynn Kessi – Reporting/Connie Overly**

4. **2nd VP, Community Relations, Mary Ann Mackley – Reporting**

5. **3rd VP, Member Services, Linda Stimpson – Reporting**

- Annual dues are \$50. Members whose dues are not paid by April 21, 2025, are considered delinquent. If dues are not paid by May 31, 2025, membership is considered lapsed.

- The Annual Meeting will be held on May 19, 2025, at the SLC Marriott University Park Hotel. Register early as space may be limited. There will be a cash bar available for sodas and wine. Credit cards will not be accepted.
- Member information in the Directory may contain two phone numbers. The first is a landline, and the second is a cell phone, so be sure to use the second number if you are trying to send a text. If there is only one number listed, it could be either.

6. Treasurer, Peggy Carpenter – Reporting

- New credit cards for those who do not have them will be issued mid-May. Please notify Peggy or Katy Voytovich if you need one and haven't received it.
- Receipts and vouchers for expenses incurred should be submitted by May 15, 2025. Please avoid using credit cards during the last two weeks of May.
- Large expenditures outside the normal scope of expenses should receive prior approval from the Finance Committee.
- Year-end paperwork, including inventories, should be submitted as soon as possible, but no later than May 31, 2025. The audit will start June 12, 2025.

	<u>This Year</u>	<u>Prior Year</u>
Total YTD Ordinary Revenue through 03/31/25	\$ 1,143,461	\$ 1,092,691
Total YTD Expense through 03/31/25	<u>\$ 1,311,713</u>	<u>\$ 1,331,045</u>
Net Ordinary Income	<u>\$ (168,252)</u>	<u>\$ (238,355)</u>
Total Net Income including investment income	<u>\$ (130,588)</u>	<u>\$ (147,219)</u>
Thrift Shop Revenue for 06/01/2024 – 03/31/25	\$ 799,417	\$ 746,345
Thrift Shop Revenue for March 2025	\$ 79,393	\$ 70,833
Total Cash in Bank Accounts as of 03/31/25	\$ 1,042,232	\$1,085,056
Total Invested Assets as of 03/31/25	<u>\$ 596,583</u>	<u>\$ 567,539</u>
Total Cash plus Invested Assets	<u>\$ 1,638,815</u>	<u>\$1,652,595</u>

MOTION: I move to purchase two AED's (Automatic External Defibrillators) for a price not to exceed \$5,000.
PASSED

Rationale: Due to the demographics of our membership, these devices would be beneficial for our members and our customers.

Standing Committee Reports

7. Bylaws, Val Mercer – [Debbie Wilkerson Reporting](#)

MOTION: I move to adopt the revised bylaws of Uplift Community Alliance effective June 1, 2025.

PASSED

Rationale: The disaffiliation from NAL and the organization's name change to Uplift Community Alliance requires revising the bylaws. The name, Assistance league of Salt Lake City, is deleted and replaced with Uplift Community Alliance. Organization and members rights and responsibilities as stated in the June 2024 Assistance league of Salt Lake City bylaws remain the same. References and responsibilities to NAL are deleted and not replaced.

MOTION: I move to adopt the revised Standing Rules replacing Assistance League of Salt Lake City with Uplift Community Alliance and making minor changes effective June 1, 2025.

PASSED

Rationale: Upon direction of the board, Standing Rules are revised including minor changes replacing Assistance League of Salt Lake City with Uplift Community Alliance.

8. Strategic Planning, Heidi Makowski – [Reporting](#)

- At the June regular meeting, there will be 20-minute breakout sessions led by members of the Strategic Planning Committee where participants will be asked to identify three things that work about the current buildings and three things that don't work. Please come to the meeting prepared to provide your input.

9. Technology, Ann Staples – [No Report](#)

10. Thrift Shop, Susan Erickson – [Reporting](#)

- Abby Robinson will be conducting training for floor associates on April 25 and April 26 at 10:00 a.m. Please let her know if you plan to attend.
- Uplift Thrift will have a booth at the Millcreek Arts Festival on August 16, 2025. Volunteers will be needed for three shifts.

11. Assisteens, Barbara Slater – [Reporting/Carrie Drown](#)

12. Consociates, Debbie Smith – [No Report](#)

Unfinished Business:

Nominating Committee Chair, Heidi Makowski

MOTION: In accordance with Article 5 Nominations and Elections, 5.02 and 5.03 of the Bylaws of Assistance League of Salt Lake City/Uplift Community Alliance, I move that the following slate of nominees for the 2025-2026 Board of Directors be approved:

President	Carrie Drown
President-elect	Merilynn Kessi
First VP Philanthropic Programs	Debbie Smith
Second VP Community Relations	MaryAnn Mackley
Third VP Member Services	Linda Stimpson
Recording Secretary	Jennifer Nicholas
Treasurer	Peggy Carpenter
Bylaws Chair	Valerie Mercer
Strategic Planning Chair	Heidi Makowski
Technology Chair	Barbara Engen
Uplift Thrift™ Chair	Stephanie Hatton-Ward
Uplift Teens Auxiliary Liaison	Barbara Slater
Uplift Associates Chair	Elizabeth Hendricks

PASSED

New Business:

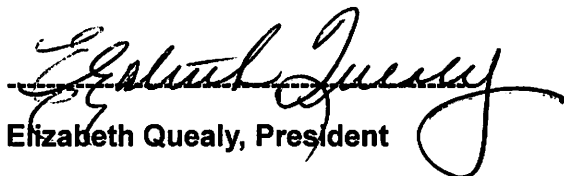
President, Liz Quealy - CONFLICT OF INTEREST

MOTION: I move that supervision of Emily-Hatton Ward at Uplift Thrift™ (formerly Assistance League Thrift Shop) will be conducted by the Thrift Shop Manager. The Thrift Shop Chair, Stephanie Hatton-Ward, will not participate in any discussions regarding pay or disciplinary actions regarding Emily Hatton-Ward. In the absence of the Thrift Shop Manager, discussions and approval of bi-weekly hours regarding Emily Hatton-Ward will be conducted by the Human Resources Chair. In the absence of the Thrift Shop Manager and the Human Resources Chair, the President will conduct the discussions and approve bi-weekly hours.

PASSED

Rationale: To eliminate the perception of a conflict of interest between Stephanie Hatton-Ward, 2025-2026 Thrift Shop Chair, and her daughter, Emily Hatton-Ward, Administrative Assistant.

Adjourned.


Elizabeth Quealy, President


Billie Tolman, Recording Secretary

MOTIONS
Actions of the Board
Board Passed April 17, 2025
No Member Vote Needed

MOTION: I move to adopt the revised policies listed effective June 1, 2025:

- **Code of Ethics**
- **Non-Discrimination Policy**
- **Website Privacy Policy**
- **Social Media Policy**
- **Donor Privacy Policy**
- **Protected Persons Policy**
- **Whistleblower Policy**
- **Conflict of Interest Policy**
- **Technology Policy**

Rationale:

Upon the direction of the Board, the above policies are revised replacing Assistance League of Salt Lake City with Uplift Community Alliance™; and deleting any reference or responsibility to National Assistance League.

MOTION: I move to adopt the revised Uplift Thrift policy as attached.

Rationale: From the Board and the organization's name change, the policies have been reviewed and revised updating the name; deleting *II Store Policies G.: Only five items shall be taken to the dressing room at any one time*; format was revised for consistency.

MOTION: I move to approve the revised policy for Uplift associates effective June 1, 2025.

Rationale: To reflect the changes to voting and dues for Uplift associates.

2024-2025 Calendar

April 2025

April 14	Board Reports Due
April 16	Uplift Teens, Programs Office 6:00 pm
April 17	Board Meeting, Programs Office 9:30 am
April 21	Regular Meeting, 9:30 am
April 23	Uplift Associates, Programs Office 5:00 pm

May 2025

May 5	Year-End Summaries Due
May 12	Board Reports Due
May 15	Joint Board Meeting, Caffe Molise 11:30 am
May 19	Annual Meeting, SLC Marriott University Park Hotel 10:00 am
May 28	Uplift Associates, Programs Office 5:00 pm