

Assistance League® of Salt Lake City

Nominations for Public Awards and Recognitions Policy

I. Standards

- A.** Assistance League of Salt Lake City honors those in the community who, through major and significant financial, in-kind, or service support, have had a direct, consistent and positive effect on chapter programs or activities, thus warranting recognition.
- B.** The award/recognition may not be given more than once per fiscal year to the same individual or group.

II. Procedures

- A.** Chapter committees and auxiliaries may submit motions for nomination of an individual or group for a public award or recognition with accompanying written justification to the Board of Directors.
- B.** Requestor shall receive timely notice from the President of approval or rejection of the nomination.
- C.** If the nomination is approved, the President shall:
 - direct the Communications Committee to produce the award/recognition
 - inform members about the award/recognition at a Regular meeting
 - work with the requestor and the Communications Committee to arrange for presentation of the award/recognition
 - write a congratulatory letter to the award recipient